



## **WATER WIZARDS SWIM SCHOOL HEALTH AND SAFETY POLICY (Revised March 2018)**

Water Wizards Swim School is committed to ensuring the health & safety of any individual who are involved with Water Wizards. Water Wizards Swim School will ensure that appropriate advice is provided to allow safe attitudes within the learning environment.

### **1. Policy Aim and Purpose**

The aim of this policy is to enable all individuals involved with Water Wizards Swim School to be aware of potential hazards within the learning environment and allow them to identify methods of minimising risk to themselves and others.

Water Wizards Swim School will develop, promote and maintain a high standard of health, safety and welfare.

Water Wizards Swim School will ensure that sufficient training is undertaken for example Lifeguard qualifications are updated regularly.

### **2. Activities in Place in maintain health and safety**

Water Wizards Swim School has the following processes in place to ensure safety and wellbeing of all involved with Water Wizards Swim School:

- Identifying and assessing health and safety risks arising from activities, providing adequate control measures and regular reviews to maintain a safe working/learning environment.
- Supporting high standards of communication, training and continuing professional development of all Water Wizards Swim School staff.
- Updating information which is communicated through SE/STA about health & safety laws, rules and guidelines.
- Recording and investigating incidents, accidents and cases of work-ill health to prevent reoccurrence.
- Recording and investigating incidents, accidents and cases of learning-ill health to prevent reoccurrence
- Reviewing and revising this policy at regular intervals and in any case to be reviewed annually by Water Wizards Swim School management.
- Water Wizards Swim School will follow the PSOP of Northampton School for Boys, Barry Road pool or any other pool that may be used for Water Wizards lessons.

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In addition to aspects covered on risk assessment and PSOP of NSB and Barry Road Pool, Water Wizards Swim School will follow its own specific Risk Assessment and pool procedures.

Water Wizards Swim School will ensure:

- Teachers, Swimmers and clients are familiar with the pool environment and PSOP.
- That learners are correctly dressed for poolside e.g. safe and appropriate swim wear
- Water Wizards workforce will ensure equipment used is set up and taken down safely.
- Equipment is ready for use and neatly stored.
- Staff and swimmers conduct themselves safely on poolside.

In the event of a fire alarm, Water Wizards teachers will take control of their class and calmly escort them to the fire exits where they will stay with the swimmers until parents have collected.

Assistant teachers and other helpers will escort those waiting for the next lesson.

A member of staff on poolside will calmly direct parents/adults in charge of swimmers to the swimmers via the outside pathway.

Either the Pool Manager/Site Staff or a member of Water Wizards Swim School staff will deal with the emergency.

### **Monitoring and review**

- This policy and its procedures will be reviewed annually to ensure it remains fit for purpose and reflects the type of health and safety issues which may arise and how those risks are managed.
- The next date for the review will be 1 January 2019